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**AGRO PARK DEVELOPMENT COMPANY LIMITED**

**Report:** Daily – Weekly Report

**Unit:** Facility

**Date:** January 27, 2020

**Prepared by:** Akinyemi Samuel Olaoluwa

**Activity Period:** January 27, 2020 through February 01, 2020.

**Team Lead:** Mr Anibi Micheal

**Team Member(s):** Akinyemi Samuel Olaoluwa

This report contains activities that was carried out from January 27, 2020 through February 01, 2020.

**Monday**

1. Routine check to all unit to ensure smooth running operations and sorting of material need.
2. Sorting of water availability at the nursery, brooding, thyme and model farm.
3. Supervision on fixing of pumping machine for nursery use.
4. Relived the park Hr with her duties while on leave. ( interview and attending to guest)

**Tuesday**

1. Routine check to crop unit to solve water issues and need for materials.
2. Supervision on fixing of brooding generator after it developed another fault.
3. Supervision and planning of plumbing repairs at garri unit, poultry and connection of pressure washer at the gate.
4. Supervision on fixing of hostel tanks layout.

**Wednesday**.

1. Routine check to livestock unit for faulty generator and supervision on repairs.
2. Planning and scheduling of generator use and material availability for feedmill and banow.
3. Supervision on connection of borehole to tank at the new poultry site.
4. Sorting of plumbing repairs at poultry.

**Thursday**

1. Routine check to all unit to ensure facility are in proper condition
2. Supervision on fixing of mud pumping machines (6) by /engineer from Lagos and Sunday.
3. Supervision on fixing of kitchen grinders.
4. Personal development.
5. Planning and scheduling of generator availability for banow.
6. Supervision on fixing of concrete washing bay for organic solution.
7. Changing of broken pipes at piggery and servicing of pumping machines at brooding.

**Friday**

1. Routine check to booku and banow for facility issues.
2. Supervision on servicing of distillery generator and repairs of poultry generator.
3. Supervision on fixing of drinkers at the grow out pens.
4. Compiling of assignment on Agri business topics (Facility Management and Farm maintenance)
5. Sorting of generator needs for poultry and brooding after faults developed.
6. Plumbing repairs and servicing at poultry.

**Saturday**

1. Finishing of poultry faulty generator.
2. Sorting of water needs on the park. We had to put on the maracapo generator around 10:15am- 2pm. There was no fuel available on the park for small unit generators.